



HuVista Order Form

Date _____ Company _____

Return report to _____ Title _____

Address _____ Phone (____) _____

City, State, Zip _____

E-mail report to _____

	Regular	Rush (Rush service is within 48 hours)		Regular	Rush
<input type="checkbox"/> Quick Screen	\$55	\$75	<input type="checkbox"/> Comprehensive Evaluation	\$275	\$335
<input type="checkbox"/> Fast Facts (see back page)	\$65	\$85	<input type="checkbox"/> Management <input type="checkbox"/> Sales <input type="checkbox"/> Basic		
<input type="checkbox"/> Verbal	\$115	\$175	<input type="checkbox"/> Executive Analysis	\$425	\$485
<input type="checkbox"/> Screening Key	\$175	\$235	<input type="checkbox"/> Personal Mini Analysis	\$45	\$65
<input type="checkbox"/> Basic Profile (see back page)	\$175	\$235	<input type="checkbox"/> Personal Verbal Analysis	\$115	\$175
<input type="checkbox"/> Comprehensive Profile	\$275	\$335	<input type="checkbox"/> Personal Insight Analysis	\$195	\$255
<input type="checkbox"/> Management <input type="checkbox"/> Sales <input type="checkbox"/> Basic			<input type="checkbox"/> Personal Comprehensive	\$275	\$335

- Compatibility Analysis \$125 (Rush \$185) Between _____ and _____
- Additional Consulting \$75 (Rush \$135) Name of person _____

Name of Writer	Job Title or Analysis Purpose	Rush	(E)mployee (A)pplicant (P)ersonal
1. _____ <small>Attach copy of writer's resume if available</small>	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____

List description of duties or attach job description _____

CHECK LIST FOR JOB REQUIREMENTS

	Essential	Helpful	Not Applicable		Essential	Helpful	Not Applicable
Good Team Player	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Detail Oriented	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Flexible & Adjusts to Change	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Decision Maker	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Adjusts to Routine Tasks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Risk Taker	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Able to Delegate to Others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Self-Directed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Works with Technical Data	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Problem Solver	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Able to take Action on Own	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Able to Sell/Prospect	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Send to: HuVista International 501 Village Lake Dr. Louisville, Ky 40245 (502) 253-1953



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FAST FACTS

If you order **Fast Facts**, please select 12 traits that are most applicable to the job. If you need more than 12 traits, you may choose additional traits for \$6 each, or call us and we will fax you the complete Fast Facts form.

- | | | | |
|---|--|--|---|
| <input type="checkbox"/> Able to Work Independently | <input type="checkbox"/> Energetic | <input type="checkbox"/> Intuitive | <input type="checkbox"/> Problem Solver |
| <input type="checkbox"/> Analytical | <input type="checkbox"/> Enthusiasm | <input type="checkbox"/> Objective | <input type="checkbox"/> Sales Potential |
| <input type="checkbox"/> Consistent | <input type="checkbox"/> Flexible & Adaptable | <input type="checkbox"/> Organized | <input type="checkbox"/> Self Starting |
| <input type="checkbox"/> Decisive | <input type="checkbox"/> Focused Concentration | <input type="checkbox"/> Patient, Calm | <input type="checkbox"/> Service Oriented |
| <input type="checkbox"/> Detail Oriented | <input type="checkbox"/> Frankness | <input type="checkbox"/> People Oriented | <input type="checkbox"/> Team Player |
| <input type="checkbox"/> Determination | <input type="checkbox"/> Goal Oriented | <input type="checkbox"/> Persistent | |
| <input type="checkbox"/> Diplomatic | <input type="checkbox"/> Good Follow Through | <input type="checkbox"/> Positive Attitude | |

BASIC PROFILE

When you order the Basic Profile, please select the **16 traits** that are most applicable to the job.

Mental	Social	Motivational	Emotional
<input type="checkbox"/> Able to Discriminate <input type="checkbox"/> Adventurous <input type="checkbox"/> Analytical <input type="checkbox"/> Attentive to Details <input type="checkbox"/> Cautious <input type="checkbox"/> Conceptual Thinking <input type="checkbox"/> Concerned w/ Future <input type="checkbox"/> Concerned w/ Present <input type="checkbox"/> Concrete Thinking <input type="checkbox"/> Conventional Thinking <input type="checkbox"/> Decisive <input type="checkbox"/> Disciplined <input type="checkbox"/> Efficient <input type="checkbox"/> Flexible <input type="checkbox"/> Focused Concentration <input type="checkbox"/> Intuitive <input type="checkbox"/> Investigative <input type="checkbox"/> Logical <input type="checkbox"/> Objective <input type="checkbox"/> Organized <input type="checkbox"/> Patient <input type="checkbox"/> Persistent <input type="checkbox"/> Rapid Comprehension <input type="checkbox"/> Shrewd <input type="checkbox"/> Simplifies Issues <input type="checkbox"/> Spiritual <input type="checkbox"/> Subjective	<input type="checkbox"/> Adaptable <input type="checkbox"/> Articulate <input type="checkbox"/> Cooperative <input type="checkbox"/> Confident <input type="checkbox"/> Controlled <input type="checkbox"/> Critical <input type="checkbox"/> Diplomatic <input type="checkbox"/> Direct <input type="checkbox"/> Domineering <input type="checkbox"/> Exaggerates <input type="checkbox"/> Generous <input type="checkbox"/> Honest/Sincere <input type="checkbox"/> Independent <input type="checkbox"/> Indifferent to Criticism <input type="checkbox"/> Kind <input type="checkbox"/> Modest <input type="checkbox"/> Outgoing <input type="checkbox"/> Persuasive <input type="checkbox"/> Sarcastic <input type="checkbox"/> Secretive <input type="checkbox"/> Sensitive to Criticism <input type="checkbox"/> Sophisticated <input type="checkbox"/> Spontaneous <input type="checkbox"/> Suspicious <input type="checkbox"/> Traditional Values <input type="checkbox"/> Trusting <input type="checkbox"/> Understates	<input type="checkbox"/> Benevolence <input type="checkbox"/> Challenge <input type="checkbox"/> Curious <input type="checkbox"/> Energetic <input type="checkbox"/> Handles Pressure Well <input type="checkbox"/> Hand skills <input type="checkbox"/> Ideas/Concepts <input type="checkbox"/> Materialistic <input type="checkbox"/> People-Oriented <input type="checkbox"/> Power <input type="checkbox"/> Practical Interests <input type="checkbox"/> Praise <input type="checkbox"/> Security <input type="checkbox"/> Self-Motivated <input type="checkbox"/> Task-Oriented	<input type="checkbox"/> Aggressive <input type="checkbox"/> Anxious <input type="checkbox"/> Calm <input type="checkbox"/> Defensive <input type="checkbox"/> Depressed <input type="checkbox"/> Excitable <input type="checkbox"/> Irritable <input type="checkbox"/> Jealous <input type="checkbox"/> Lacks Control <input type="checkbox"/> Maturity <input type="checkbox"/> Optimistic <input type="checkbox"/> Over-Controls <input type="checkbox"/> Rationalizes <input type="checkbox"/> Represses/Denial <input type="checkbox"/> Resentful <input type="checkbox"/> Stable <input type="checkbox"/> Intense <input type="checkbox"/> Substance Abuse Risk <input type="checkbox"/> Withdraws

Note: All of the traits listed above are included in the Comprehensive Profile & Executive Analysis

Handwriting Sample: We require a minimum of one page of writing including the signature of the writer, written with a ball-point pen. If you normally print, **also** include a paragraph of cursive writing. (No felt-tip pens or photocopies.) TO ENSURE ACCURACY, THE ORIGINAL WRITING SAMPLE IS REQUIRED.

HANDLING INSTRUCTIONS

- RUSH SERVICE** Provides priority handling. Results to you by phone, e-mail or fax within 48 hours of receiving the handwriting sample. Fax # (_____)_____
- FAX SERVICE** Unless **RUSH** service is requested, there is a \$10 charge for faxing a report. The report will be faxed when completed, and the original report will be mailed. Fax # (_____)_____
- CONFIDENTIALITY** If it is necessary for us to call you before faxing a report to ensure confidentiality, please check box. Phone (_____)_____ ask for_____

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